

Morphine for Emergency Outreach Drug Box PHC Remote

Under the [Northern Territory Medicines, Poisons and Therapeutic Goods Act](#) the management of all Schedule 8 Medicines must be documented in a Register maintained in each health centre. Remote Health Branch provides policies and procedures related to these medicines, including documentation requirements in the [Schedule 8 and Restricted Schedule 4 Medicines PHC Remote Guideline](#). This document provides information specifically related to processes for storage and documentation in relation to the transfer and use of Morphine for the Emergency Outreach Drug Box.

The [Emergency Outreach Drug Box](#) contents list provides the stock levels of Morphine to be transferred from the DD Safe to the Emergency Outreach Drug Box when the Box is to be used. The procedure for transfer of stock includes:

- Clinical staff must record when they remove Morphine from the Dangerous Drugs Safe. Document in the S8 & RS4 Drug Register, the quantity of Morphine transferred to the Emergency Outreach Drug Box (2 ampoules). For example: record 'to Emergency Outreach Drug Box' in the Patient's Name column and '2 amps' in the amount given column and tally the balance.
- If the Morphine is not required and is returned to the Dangerous Drugs Safe on return to the health centre, this is to be similarly recorded as 'from Emergency Outreach Drug Box' and '2 amps' in the Amount Received column and the balance tallied.
- When Morphine from the Emergency Outreach Drug Box is used for a client, document the name of the client and the quantity of Morphine used in the S8 & RS4 Drug Register. **DO NOT TALLY THE BALANCE**, as the Morphine ampoule/s has already been accounted for in the balance. See below.
- In the event one Morphine ampoule remains unused, this must be returned to the Dangerous Drugs Safe and recorded in the S8 / RS4 Drug Register as Amount Received and the balance tallied and adjusted accordingly.
- In the event there is a discrepancy in the number of Morphine ampoules to be transferred back to the Dangerous Drugs Safe (due to broken or missing ampoules), follow the process described in [Schedule 8 and Restricted Schedule 4 Medicines PHC Remote Guideline](#) Section 2.7.3, including completion of an incident report.

Reference: Schedule 8 and Restricted Schedule 4 Drug Register Example PHC Remote [CAHS](#) / [TEHS](#).

DATE	TIME	HRN	Patient's name, supplier or ward borrowing from		PRESCRIBERS NAME	DOSE	NUMBER IN	NUMBER OUT	BALANCE	Signature and name of person accepting delivery or administrating drug		Signature and name of person checking delivery or administrating drug		COMMENTS, INVOICE NUMBER, DISCARD DETAILS (amount and method)
			SURNAME	GIVEN NAME(S)						SIGN	PRINT NAME	SIGN	PRINT NAME	
22.1.2018	0900	Balance brought forward from Book		No.....	Page.....				10	Kay Page	Kay Page	Brad Hande	B HANDE	
24.1.2018	10.00	To Emergency Outreach Drug Box					2		8	P Gates	P GATES	Brad Hande	B HANDE	
24.1.2018	11.15	0894562	River	Robert	Dr Smithe	10mg				Brad Hande	B HANDE	M Were	M Were	
24.1.2018	11.45	Received from Emergency Outreach Drug Box					1		9	Kay Page	Kay Page	Brad Hande	B HANDE	

Place in 'Emergency Outreach Drug Box' while in use.