Northern Territory Clinical Senate

Information for clinicians

Terms of Reference
The Terms of Reference for the Northern Territory Clinical Senate provide important information about its purpose, role and administration.

Member responsibilities
All Northern Territory Clinical Senate members are expected to attend at least three of the four quarterly meetings in a given year. Members are appointed to the Northern Territory Clinical Senate in a non-representative capacity. Members should have the support of their organisation to meet the time requirements.

Privacy and confidentiality
In some instances, members may be privy to information that is confidential and not in the public domain. As such members agree not to reveal any confidential or proprietary information entrusted in the course of their duties. Upon cessation of membership, and thereafter, the member will not reveal any confidential information which they obtained while a member of the Senate, and may not use, retain or attempt to use or retain, any such information, documents or data. Members will be required to sign a Confidentiality Agreement.

Clearances
A current Working with Children clearance and Criminal History Check will be required for successful applicants who are appointed. A criminal history will not exclude an applicant from appointment to the Senate unless relevant.

Remuneration and expenses
The Department of Health provides a venue for the meetings.
In line with the NTG Travel Policy Framework, NT Health will organise and pay travel and accommodation costs as required.
Eligible members will be remunerated at a rate equivalent to that of a Class C Level 2 Advisory and Review Body (expert high impact).
The Handbook is available on the Chief Minister's Website
Northern Territory Clinical Senate

Selection criteria for Northern Territory Clinical Senate appointments
The selection process will be overseen by a selection panel.

Applicants are requested to address the questions set out in the Expression of Interest.

Applications will be assessed using the selection criteria below. The selection panel will have the discretion to make appointments to ensure there is appropriate membership, including from clinicians from regional and remote locations, emerging leaders or those early in their careers, and those practising predominantly in the private or non-government sector.

Personal Qualities:

- Demonstrated leadership capability
  - recognised as a leader by peers and others
  - clearly and convincingly articulates a vision that is recognised as credible among key stakeholders
  - inspires trust and commitment
  - seeks ways to improve their own contribution and encourages and empowers others.

- Inclusive of others
  - actively seeks and values input from a broad range of stakeholders
  - appreciates a diverse range of views and can represent these as a collective
  - willingness to build and nurture relationships.

- Flexible
  - cognisant of the dynamic policy and healthcare environment and able to respond to emerging issues while pursuing longer term aims and objectives.

- Initiative
  - accepts responsibility
  - able to generate and proactively promote new ideas.

Knowledge and Skills:

- Strategic thinking
  - understands the strategic context for health care
  - able to identify and develop overall strategic goals, takes a long-term view and entertains wide-ranging possibilities for achieving goals.

- Strong interpersonal skills
  - demonstrated high level of negotiation and interpersonal skills within and across organisations.

- Strong conceptual and analytical skills
  - high level of conceptual, analytical and problem solving skills
  - able to translate complex ideas into tangible improvements
  - able to provide expert analysis, advice and recommendations to senior levels of Government.

- Innovative
  - proven capacity to develop, lead and implement innovative service initiatives and change management solutions in a sensitive and complex environment.
Northern Territory Clinical Senate

Specialist Expertise:

- Experience relevant to the role
  - continuing high levels of performance in relevant field or fields of endeavour.
- Demonstrates system knowledge
  - good understanding of health care quality and safety at a macro level.
- Understands and has an interest in health care quality and safety improvement and innovation
  - experience in, or knowledge of, innovation within the health context and a genuine interest in health care innovation.

Key dates – 2017/2018

<table>
<thead>
<tr>
<th>Activity</th>
<th>Date</th>
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<tbody>
<tr>
<td>Expression of interest closes</td>
<td>Friday 22 September 2017</td>
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<tr>
<td>Shortlisted applicants will be notified and invited for an interview</td>
<td>22 September - 13 October 2017</td>
</tr>
<tr>
<td>Applicants who are not shortlisted for interview will be advised</td>
<td>23 October 2017</td>
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<tr>
<td>Shortlisted applicants are informed of outcome of selection process</td>
<td>23 October 2017</td>
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<tr>
<td>Applicants to advise they accept membership</td>
<td>3 November 2017</td>
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<tr>
<td>First Northern Territory Clinical Senate convenes</td>
<td>Early December 2017</td>
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Northern Territory Clinical Senate meeting dates – 2018

<table>
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<tr>
<th>Activity</th>
<th>Date</th>
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<tbody>
<tr>
<td>Meeting No. 2</td>
<td>Thursday 1 March - Friday 2 March 2018</td>
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<tr>
<td>Meeting No. 3</td>
<td>Thursday 31 May - Friday 1 June 2018</td>
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<tr>
<td>Meeting No. 4</td>
<td>Thursday 30 August - Friday 31 August 2018</td>
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Confidentiality of personal information

All personal information provided with your application will be kept in the strictest confidence and will not be used for any purpose other than for the Northern Territory Clinical Senate appointment process and, in the case of successful applicants, necessary Northern Territory Clinical Senate administrative activities.

Contact
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